



EDUCATION

Highest Level of Education Achieved:

Check only one (1) of the following ten (10). Fields related to fire investigation including Fire Sciences, Engineering, Physical Sciences and Law Enforcement. The fields of Education, Mathematics and Liberal Arts do not qualify as fire investigation related.

Courses taken in pursuit of a degree or diploma, when the degree or diploma has not been conferred, should be claimed in the training section of this application. However, if you claim points for a degree or diploma, do not claim points in the training section for those courses completed to attain the degree or diploma.

EDUCATION OR RECOGNIZED EQUIVALENT:

- | | | |
|----------|--|---------|
| _____1. | High School Graduate, Grade 12 or Similar Qualification | 10pts. |
| _____2. | Diploma in field <u>unrelated</u> to Fire Investigation | 12 pts. |
| _____3. | Diploma in field <u>related</u> to Fire Investigation | 20 pts. |
| _____4. | L.L.B. | 25 pts. |
| _____5. | Bachelors Degree in field <u>unrelated</u> to Fire Investigation | 20 pts |
| _____6. | Bachelors Degree in field <u>related</u> to Fire Investigation | 30 pts. |
| _____7. | Masters Degree in field <u>unrelated</u> to Fire Investigation | 25 pts |
| _____8. | Masters Degree in field <u>related</u> to Fire Investigation | 40 pts. |
| _____9. | Doctoral Degree in field <u>unrelated</u> to Fire Investigation | 30 pts. |
| _____10. | Doctoral Degree in field <u>related</u> Fire Investigation | 50 pts. |

Attach diploma only for unrelated degrees.

Attach diploma and transcript for related degrees.

Total Education Points Claimed: _____
(Minimum of 10 pts. Required – Max. of 50 pts.)

EXPERIENCE – FULL/PART-TIME

Full and Part-time Investigator

12. Full-Time Fire Investigator 10 pts. Per Year

Investigators working 52 weeks per year or a minimum of 1,500 hours per year, including vacation and sick leave, etc.

13. Part-Time Fire Investigator 5 pts. Per Year

Investigators working less than 1,500 hours per year in fire investigation and Able to document (with letters from supervisors or employers) an average of Twelve (12) fires worked or 250 hours (31 days) of active fire investigation duties per year.

To claim points for a job or position, complete the information requested below. List relevant employment in reverse chronological order. Make sure you write the appropriate line number from above where indicated. You must include letters attesting to your employment experience and job responsibilities for the points you claim (see Documentation Requirements page).

		Total Years	Points Claimed
Line #	Employer's Name _____ Employment Dates(m/y) _____	_____	_____
	Address _____	Full-Time	10 pts/yr
	Job Description _____	Part-Time	5 pts/yr

Line #	Employer's Name _____ Employment Dates(m/y) _____	_____	_____
	Address _____	Full-Time	10 pts/yr
	Job Description _____	Part-Time	5 pts/yr

Line #	Employer's Name _____ Employment Dates(m/y) _____	_____	_____
	Address _____	Full-Time	10 pts/yr
	Job Description _____	Part-Time	5 pts/yr

Line #	Employer's Name _____ Employment Dates(m/y) _____	_____	_____
	Address _____	Full-Time	10 pts/yr
	Job Description _____	Part-Time	5 pts/yr

Total Full/Part –Time Experience Points Claimed _____
(Minimum of 40 points required)

EXPERIENCE – OTHER (Page 1)

Other Experience

- | | | |
|-----|--|----------------|
| 14. | Direct Active supervision of two (2) or more <u>full-time</u> fire Investigators
(Do not claim credit here unless you were actively involved in fire investigation during that time period) | 8 pts per year |
| 15. | Direct active supervision of two (2) or more <u>part-time</u> Fire Investigators
(Do not claim credit here unless you were actively involved in fire investigation during that time period) | 4 pts per year |
| 16. | Non fire, full-time Criminal Investigator | 1 pt per year |
| 17. | Firefighter or Police Service Officer | ½ pt per year |
| 18. | Fire Department Officer, Police Service Commissioned Officer | 1 pt per year |
| 19. | Evidence Technician (Full-Time Only) | ½ pt per year |
| 20. | Private Investigator (Non-Fire) | ½ pt per year |
| 21. | Fire Insurance Adjuster | ½ pt per year |

List the employer's names, dates of employment, location and job description for all related employment. You must include letters attesting to your employment experience for the points you claim. Please list these items in reverse chronological order. Write the line number from above in the space on the left.

		Total Years	Points Claimed
Line #	Employer's Name _____ Employment Date _____ Address _____ Job Description _____ _____		
Line #	Employer's Name _____ Employment Date _____ Address _____ Job Description _____ _____		
Line #	Employer's Name _____ Employment Date _____ Address _____ Job Description _____ _____		

(Please make copies as needed)

Page 1 Experience Points Claimed _____

EXPERIENCE – OTHER (Page 2)

Other Experience

22. Book published on subject directly related to the investigation of fire or explosions. 25 pts per book
List the title and publisher's name for all books authored and attach copy of copyright page, with ISBN Number.
23. Paper/Article published on a subject directly related to the investigation of fires or explosions. 1 ½ pts per each
(Maximum of 10 pts)
List the title and publisher's name for all authored materials and attach a copy of the article page Which shows the journal name, date, article title and your name.
24. Lecture taught on fire investigation ½ pt per contact hour
(Maximum of 20 pts)
List the locations, dates and topic of each lecture taught. Attach attestation letters from program manager.
25. Membership in professional organizations directly related to fire investigations ½ pt per year
(Maximum of 10 pts)
List the organization, total years as a member and current status in the Description field.

Line Number	Description	Total Hours (If Applicable)	Points Claimed

(Please make copies if additional space is needed)

Page 2 Experience Points Claimed _____

EXPERIENCE – OTHER (Page 3)

Other Experience

26. A Per occasion testified as an expert witness regarding the point of origin or cause of fire or explosion. 5 pts per occasion

or

26. B If you have completed the IAAI, ATF or Canadian Testimony course, attach your diploma to this sheet and check the box. For points claimed, put 10 points in the space at the bottom for "Page 3 Experience Points Claimed."

Please list the location, date and case identification number for each trial. Attach a letter of attestation. (Usually, letters from prosecutors or attorneys are submitted on their letterhead.)

Location _____	Date _____	Points Claimed
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Case Identification Number _____

Location _____	Date _____	
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Case Identification Number _____

Location _____	Date _____	
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Case Identification Number _____

Location _____	Date _____	
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Case Identification Number _____

Location _____	Date _____	
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Case Identification Number _____

Location _____	Date _____	
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Case Identification Number _____

Page 3 Experience Points Claimed _____
(Maximum of 30 points – Minimum of 10 points required)

TOTAL POINTS FOR "EXPERIENCE – OTHER" (PAGES 1-3) _____

TOTAL POINTS & REFERENCES

Total Education Points Claimed (10 points Minimum/50 points Maximum) _____

Total Full/Part – Time Experience Claimed (40 points Minimum) _____

Total Other Experience Points Claimed (10 points must be from testimony)
If you requested the IAAI Testimony course, write "TCR" next to the space. _____

Total Training Points Claimed (20 points Minimum/90 points Maximum) _____

Total Points Claimed For This Application _____
(150 Points is the minimum to be eligible to challenge the examination)

References

List three (3) references who can attest to your background and experience as an investigator:

1. **Name:** _____ **Title** _____
Address _____
(City) (State/Province/Territory) (Zip/Postal Code) (Country)
Phone _____

2. **Name:** _____ **Title** _____
Address _____
(City) (State/Province/Territory) (Zip/Postal Code) (Country)
Phone _____

3. **Name:** _____ **Title** _____
Address _____
(City) (State/Province/Territory) (Zip/Postal Code) (Country)
Phone _____

Have you ever been convicted of a felony or are there any criminal charges now pending against you?

Yes _____ No _____

I, _____, certify that all information contained in this application, including attachments, is accurate and truthful, to the best of my knowledge, and that I am aware that any false entry will be considered sufficient cause for revocation of my certification at any time during the certification term. I agree that at any time during the term of certification any improper conduct on my behalf will result in a committee hearing to determine if my certification should be revoked. I agree to accept the decision of the certification committee as to my eligibility for certification. I authorize verification of all information and references in this application. I also release all concerned from any liability arising from this application or certification.

Signature _____ Dated _____